

**Dr. KALAINAR GOVERNMENT ARTS COLLEGE,
(SATTAMANDRA PONVIZHA) KULITHALAI - 639 120.**

NO DUES CERTIFICATE

To

HOD

Dr. Kalaignar Government Arts College,
(Sattamandra Ponvizha)
Kulithali - 639 120.

My Particulars are : Put Tick Mark : B.A./B.Com./B.Sc/B.B.A./B.Com CA / M.Com. / M.A / M.Sc./ M.Phil./ Ph.D.

Name

Roll / Reg. No. Major Medium :

Admitted in the Academic Year :

Mobile :

E.mail :

UMIS : EMIS :

Permanent Address :

- a) I am leaving the college on completion of my degree / without completion of the course.
b) I have paid all the dues to the college & have nothing outstanding to pay/ hand over any items / documents / books to my parent department or any other department or section of the college. I have no claim of any amount due from the college. I request you to issue **NO DUES CERTIFICATE**.

Date :

Yours faithfully,

Sl. No.	Department / Section	Dues if any	Signature of the HOD /
1	Department Concerned		
2	Department Library		
3	Department Lab		
4	Allied / Ancillary Department		
5	Allied lab		
6	UMIS Co-ordinator		
7	Scholarship Co-ordinator		
8	Physical Director		
9	Office		

HOD

Principal